

PIQUA DOWNTOWN DISTRICT DESIGN REVIEW BOARD
Meeting Minutes - Tuesday, August 30, 2011 - 6:00 P.M.
Board Room - Piqua Area Chamber of Commerce

Members Present: Jim Oda, Brad Bubp, Ann DeBrosse, Ruth Koon and Brenda Vetter.

Staff Member: Lorna Swisher

Mr. Oda called the meeting to order at 6:00 p.m.

ITEM NO. 1: MEETING MINUTES

The minutes of the June 22, 2011 meeting were presented. A motion was made by Mrs. Ruth Koon to approve the minutes as presented and Mr. Brad Bubp seconded the motion. The motion passed.

NEW BUSINESS

ITEM NO. 2: RESOLUTION DRB 06-11

A resolution requesting a certificate of appropriateness for a new sign at 406 N. Main Street.

Lorna Swisher gave the staff report. This request calls for approving a new sign for Skynet located at 406 N. Main Street. The application, presented by Mr. Mike Grissom, calls for a sign comprised of individual letters to replace an existing flat wood sign on the Main Street façade of the building. The sign will say "SkyNet Internet" and the letters will be 15" in Helvetica font. A picture of how the sign will look was presented to the Board.

A motion was made by Mrs. Ruth Koon to approve Resolution 06-11 and Mrs. Ann DeBrosse Comer seconded the motion. Role Call AYE: Mrs. Ann DeBrosse Comer, Mrs. Ruth Koon, Mr. Brad Bubp, Mrs. Brenda Vetter and Mr. James Oda. The motion passed.

ITEM NO. 3: RESOLUTION DRB 07-11

A resolution supporting the creation of a rain garden in Canal Place.

Lorna Swisher reported that Mainstreet Piqua will be partnering with the City of Piqua storm water utility department and property owners whose buildings have rear entrances on Canal Place to create a rain garden in the area. All the existing concrete will be removed and new concrete will be placed in the area. There will be large planting areas and large paver areas that will direct the rainwater etc. into the planting areas. The final design of the rain garden has not yet been approved by Mainstreet or the Canal Place property owners.

Since there was no final design to present to the Design Review Board a motion was made by Brad Bubp and seconded by Brenda Vetter to table Resolution 07-11 until the next meeting. The motion passed.

OTHER BUSINESS

Mr. Jeff Katz, owner of 320 N. Main Street, stated that he has significant damage to his Main Street facing windows and he would like to

PIQUA DOWNTOWN DISTRICT DESIGN REVIEW BOARD
Meeting Minutes - Tuesday, August 30, 2011 - 6:00 P.M.
Board Room - Piqua Area Chamber of Commerce

replace the existing windows with double hung sash windows by Marvin Window Company. Mr. Oda stated the Board would likely not approve those kind of windows because they will likely not match the exact appearance of the existing windows. It is the desire of the Design Review Board that as often as possible the existing fabric should be maintained. Any new windows that are placed must exactly match and that whenever possible the exact appearance should be maintained from the street level. New windows would also need to exactly match the size of the hole created by removing the existing windows and using replacement windows. The board stated that if Mr. Katz had the windows repaired, and that if nothing changed about their fabric, that he would not need to come before the board again because it was then considered general maintenance.

Mr. Katz said he appreciated the time the Board took to explain their position and that if he decided to go with replacement windows he would bring that request before the board.

OUTSTANDING CODE VIOLATIONS

James Oda, Chairman

Brad Bulp, Vice-Chairman